



Employment Application **GENERAL INFORMATION**

Last Name _____ First Name _____ Middle Name _____ Date: _____
 Street Address _____ City _____ Social Security No.: _____
 Home Phone: () _____
 Work Phone: () _____
 State _____ Zip Code _____
 Position Applying For: _____ Pay Expected : _____
 Check One: Full Time ____ Part Time ____ Available Start Date: _____
 Referral Source (Newspaper, friend, employee, etc.) _____

EDUCATION AND TRAINING

Type of School	Complete Name and Address of School	Major and Minor Fields	Graduated Yes/No	Degree
High School (Most Recent)				
Colleges or Universities				
Other				
Academic Achievements and Activities	Please list academic honors, scholarships or fellowships, memberships in academic honorary societies, or participation in or offices held in extracurricular activities you consider significant (you may exclude all information indicative of age, sex race, religion, color, national origin, disability, martial status, sexual orientation or citizenship status): _____ _____			

EMPLOYMENT HISTORY

Please start with present or most recent employer.

From Mo./Yr	To Mo./Yr	EMPLOYER: _____
		TELEPHONE: () _____
JOB TITLE		ADDRESS: _____ _____
SUPERVISOR/TITLE		Summarize the nature of work performed and job responsibilities _____ _____
RATE OF PAY \$ _____ PER _____		REASON FOR LEAVING _____

From Mo./Yr	To Mo./Yr	EMPLOYER:
		TELEPHONE: ()
JOB TITLE		ADDRESS: _____ _____
SUPERVISOR/TITLE		Summarize the nature of work performed and job responsibilities _____ _____ _____
RATE OF PAY		REASON FOR LEAVING
\$ _____ PER _____		

From Mo./Yr	To Mo./Yr	EMPLOYER:
		TELEPHONE: ()
JOB TITLE		ADDRESS: _____ _____
SUPERVISOR/TITLE		Summarize the nature of work performed and job responsibilities _____ _____ _____
RATE OF PAY		REASON FOR LEAVING
\$ _____ PER _____		

Are you a U.S. citizen or non-citizen lawfully authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	The Immigration Reform and Control Act of 1986 prohibits the employment of unauthorized aliens, and employers are required to verify the employment eligibility of all new employees. An offer of employment will be conditional on your providing the documentation required by law as evidence of your personal identity and your authorization to work in the United States.
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BACKGROUND INFORMATION

Were you ever convicted of a crime (felony or misdemeanor) or do you have any current charges pending? If yes, please explain: _____
 Yes No _____

This information will be used only for job-related purposes. A conviction will not automatically exclude you from employment.

Have you previously applied to work at this facility?
___ Yes ___ No If yes, please provide date(s)

Are you able to work over-time if requested? ___ Yes ___ No

Were you ever discharged or dismissed from any employment for reasons other than lack of work or funds? ___ Yes ___ No If yes, please explain:

Did you ever resign or were you ever asked to resign from any employment rather than face dismissal? ___ Yes ___ No If yes, please explain: _____

REFERENCES

Please list references (former employers, supervisors, human resource departments, etc.)

<u>Name</u>	<u>Company</u>	<u>Position</u>	<u>Phone</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

May we contact your present employer? ___ Yes ___ No

TO ALL APPLICANTS

Your potential employment is voluntary on both our parts. While we both hope that our relationship will be a continuing one, your potential employment is not for a fixed term, but is subject to termination by you or us at any time with or without notice and for reasons which either party believes are sufficient in his or her discretion unless provided otherwise by collective bargaining agreement. Employees have an obligation to give notice of voluntary resignation.

I understand that you will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damages in providing this information.

I understand that any false answers or statements made by me on this application or any supplement thereto or connection with the above-mentioned investigation will be sufficient grounds for immediate discharge.

Applicant's Signature _____ Date _____

Date of Birth _____

An Equal Opportunity Employer

AWIXA HOME OF LI, INC.
CONSUMER REPORT DISCLOSURE
AND AUTHORIZATION

As part of its employment application process and thereafter to evaluate my continued suitability or fitness for employment, I understand that Awixa Home of LI, Inc. may obtain or have prepared consumer reports concerning my prior employment, military record, education, credit worthiness, credit standing, credit capacity, general reputation, personal characteristics, criminal background, and/or mode of living (hereinafter "Consumer Reports").

As part of its employment application process and thereafter to evaluate my continued suitability or fitness for employment, I understand that Awixa Home of LI, Inc. may also obtain investigative consumer reports, in which information regarding my character, general reputation, personal characteristics, or mode of living, is obtained through personal interviews with neighbors, friends, or associates with whom I am acquainted (hereinafter "Investigative Consumer Reports"). I understand that, to the extent required by law, I will be informed whether an Investigative Consumer Report was requested, and, upon my request, be given full information as to the nature and scope of such investigation. (Consumer Reports and/or Investigative Consumer Reports are hereinafter referred to collectively as "Reports").

By signing below, I authorize Awixa Home of LI, Inc. to obtain Reports on me as part of its pre-employment background investigation process. If I am offered employment by Awixa Home of LI, Inc., I further authorize Awixa Home of LI, Inc., to obtain additional Reports on me for employment purposes at any time during my employment.

I understand that if a Report is obtained by Awixa Home of LI, Inc., before it takes any adverse action against me based in whole or in part on the Report, the Awixa Home of LI, Inc., will provide me with a copy of the Report and a summary of my legal rights. I understand that, upon my request, Awixa Home of LI, Inc., will inform me whether a Report was requested and if such a Report was requested, the name and address of the consumer reporting agency that furnished the report.

By signing below, I acknowledge that Awixa Home of LI, Inc. has provided me with a summary of my rights under the Federal Fair Credit Reporting Act.

Name of Applicant (Please print): _____

Signature of Applicant: _____

Date: _____

**Please submit application via email to Awixahomes@gmail.com or
via fax to 516-882-9494**